

[NOT PROTECTIVELY MARKED]

CITY OF
WOLVERHAMPTON
COUNCIL

Forward Plan of Key Decisions

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The Forward Plan

What is the forward plan?

- This document sets out known 'key decisions' that will be taken by the Cabinet or one of the Cabinet Panels (the Executive) over the coming months.
- Forthcoming decisions are published online once they are known but a forward plan document is published monthly.
- The document also demonstrates the Council's commitment to openness and participation in decision making. It assists the Council's Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Executive.
- A key decision cannot normally be made unless certain details about it are published at least 28 days in advance. The forward plan, together with the information published online, enables the Council to meet this requirement.
- The document must be made available for inspection by the public at the Council offices and/or on the local authority's website. Appropriate notice must also be given, in accordance with legislative requirements, of any meeting at which a key decision is to be taken.
- Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private, the relevant notices will be published as required by legislation as soon as possible.

What is a key decision?

- A key decision is an executive decision which is likely:
 - to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates (in Wolverhampton, this is defined as expenditure or savings **in excess of £200,000**), and/or
 - to be significant in terms of its effects on communities living or working in an area comprising **two or more wards** in the area of the local authority.

The forward plan also provides notice of when the Cabinet may decide to exclude the press and public during consideration of a particular matter due to the potential for disclosure of confidential or exempt information. The grounds upon which local authorities can exclude the press and public are specified by law, but these tend to be matters about an individual, commercially sensitive information, consultations or negotiations relating to labour relations, or information in connection with or preventing and detecting crime. The full list of exempt categories is set out below:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information related to the financial or business affairs of a particular person (including the authority holding that information).

4. Information relating to any consultations or negotiations, in connection with any Labour relations matters arising between the authority or a Minister of the Crown and employees of all officeholders under the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Councillors or members of the public may make representations about why a matter should be considered in public. The Leader and Cabinet will publish a response to any such representations and, where applicable, further notice of an intention to discuss the matter in private at least five clear days before the meeting date.

The report relating to a decision, together with any other documents being considered, will be available five clear days before the decision is to be taken (unless the documentation contains exempt information). Copies are available on the Council's website or can be requested from Democratic Support (see below).

Councillors or members of the public wishing to:

- make a representation about why a matter should be heard in public, or
- submit information to the decision-making body about an item in the forward plan, or
- request details of relevant documents, or
- seek advice about the Council's decision-making arrangements,

should contact the Democratic Support team:

Address: Civic Centre, 1st floor
St Peter's Square
Wolverhampton WV1 1SH

Telephone: 01902 555061

E-mail: democratic.services@wolverhampton.gov.uk

The Cabinet

The Cabinet consists of the Leader of the Council, together with nine Cabinet members, each responsible for a particular area of the Council's functions. The members of the Cabinet and their contact details are provided below:



Cllr Peter Bilson
City Assets

38 Larches Lane
Wolverhampton
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peter.bilson@wolverhampton.gov.uk
01902 710234



Cllr Claire Darke
Education

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Finchfield
Wolverhampton
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07771 836744



Cllr Roger Lawrence
Leader of the Council

Labour Leader's Office
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Cllr Steve Evans
Environment

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Cllr Val Gibson
Children and Young People

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Cllr Milkinder Jaspal
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Cllr Andrew Johnson
Resources

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Cllr John Reynolds
City Economy

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Cllr Sandra Samuels
Adults

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Cllr Paul Sweet
Public Health and Wellbeing

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Forthcoming key decisions

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>Electric Vehicle Charging Infrastructure To approve the development of an electric vehicle charging network, including acceptance of a government grant under the OLEV Taxi scheme.</p>	All Wards	Cabinet 13 Sep 2017	Open	Councillor Steve Evans, Cabinet Member for City Environment, Councillor Milkinderpal Jaspal, Cabinet Member for Governance	Ric Bravery Sustainability Officer
<p>Wolverhampton City-Wide Financial Strategy To consider the development of a city-wide Financial Strategy which underpins Vision 2030 and existing economic plans.</p>	All Wards	Cabinet 13 Sep 2017	Open	Councillor Andrew Johnson Cabinet Member for Resources	Mark Taylor Director Tel: 01902 556609
<p>East Park Gateway To approve the development of a regeneration strategy for East Park Gateway.</p>	East Park	Cabinet 13 Sep 2017	Open	Councillor John C Reynolds Cabinet Member for City Economy	Kevin Moore Regeneration Manager Tel: 01902 555570

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>Houses in Multiple Occupation Mandatory Licensing Scheme – Fee Structure for Rent with Confidence accredited licence holders</p> <p>To consider a revised fee structure for the mandatory houses in multiple occupation licensing scheme which provides for discounts for applications from potential licence holders who have higher “star ratings” under the Council’s Rent with Confidence private sector housing accreditation scheme.</p>	All Wards	Cabinet 13 Sep 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Lesley Williams Service Manager - Private Sector Housing Tel: 01902 550553
<p>Housing Enforcement and Charging Policy</p> <p>To approve a revised private sector housing enforcement policy incorporating the use of Civil Penalties charging structure and implications for private sector housing licensing schemes.</p>	All Wards	Cabinet 13 Sep 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Christopher Hale Head of Housing Tel: 01902 551796
<p>Private Sector Housing Assistance Policy</p> <p>To approve proposals to publish a revised Private Sector Housing Assistance Policy under the Regulatory Reform (Housing Assistance)(England and Wales) Order 2002.</p>	All Wards	Cabinet 13 Sep 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Christopher Hale Head of Housing Tel: 01902 551796

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<p>Reorganisation of Educational Provision To request approval to commence informal consultation regarding the reorganisation of educational provision.</p>	<p>Bushbury North; Bushbury South and Low Hill; Fallings Park</p>	<p>Cabinet 13 Sep 2017</p>	<p>Open</p>	<p>Councillor Claire Darke Cabinet Member for Education</p>	<p>Bill Hague, Tom Knott Service Manager – School Places and Transport, School Organisation Officer</p>
<p>Regional Adoption Agency Delegated Authority To approve delegated authority for the Cabinet Member for Children and Young People, in consultation with the Strategic Director for People to award the contract for the delivery of Voluntary Adoption Agency services on behalf of the Regional Adoption Agency (Adoption@Heart) when the evaluation process is complete.</p>	<p>All Wards</p>	<p>Cabinet 13 Sep 2017</p>	<p>Open</p>	<p>Councillor Val Gibson Cabinet Member for Children and Young People</p>	<p>Nick Price, Sarah Smith Commissioning Officer, Head of Strategic Commissioning</p>
<p>Scrutiny Review of the City's Apprenticeship Offer To present the key findings and recommendations of the scrutiny review of the work being done by City of Wolverhampton Council and partner organisations to increase quality and quantity of apprenticeships starts and also to grow our own local workforce to meet current and future skills demands.</p>	<p>All Wards</p>	<p>Cabinet 13 Sep 2017</p>	<p>Open</p>	<p>Councillor John C Reynolds Cabinet Member for City Economy</p>	<p>Earl Piggott-Smith Scrutiny Officer Tel: 01902 551251</p>

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>Business Rates Discretionary Relief To approve a proposed extension to the local discretionary relief scheme for business rates.</p>	All Wards	Cabinet 13 Sep 2017	Open	Councillor Andrew Johnson Cabinet Member for Resources	Sue Martin Head of Revenue and Benefits Tel: 01902 554772
<p>Memorandum of Understanding - Black Country Sustainability and Transformation Plan To approve a suggested response to the Memorandum of Understanding drafted by the Black Country Sustainability Transformation Plan process for all partners.</p>	All Wards	Cabinet 13 Sep 2017	Fully Exempt Information which is subject to any obligation of confidentiality.	Councillor Paul Sweet, Cabinet Member for Public Health and Wellbeing, Councillor Roger Lawrence, Leader of the Council	Brendan Clifford Integrated Project Director
<p>School Expansion Programmes To approve a required funding strategy.</p>	All Wards	Cabinet 13 Sep 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Claire Darke Cabinet Member for Education	Bill Hague, Tom Knott Service Manager – School Places and Transport, School Organisation Officer Tel: 01902 556943, Tel: 01902 551469

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>SEND & Inclusion Review To ensure that the local offer in Wolverhampton is responsive to local needs and remains fit for purpose and/or disabilities.</p>	All Wards	Cabinet 13 Sep 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Claire Darke Cabinet Member for Education	Paul Senior SEND Transformation
<p>Heath Town Regeneration Project To approve a proposal to provide investment in community, sport and play facilities on the Heath Town estate.</p>	Heath Town	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Sangita Kular Housing Strategy/ Development Officer
<p>WV Active membership concession for foster carers, LAC & care leavers To approve WV Active benefits for Looked After Children and care leavers.</p>	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Val Gibson, Councillor Steve Evans Cabinet Member for Children and Young People, Cabinet Member for City Environment	Vicky Brackenbury, Laura Phillips Project Manager, Head of Business Management Tel: 01902 558892
<p>WV Living - land matters To consider various issues around sites to be developed through WV Living.</p>	Ettingshall	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Karen James

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>23 Meadow Lane, Lanesfield - Proposal to Make a Final Empty Dwelling Management Order To approve authorisation to make a Final Empty Dwelling Management Order to follow on from the existing Order in place.</p>	Spring Vale	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Richard Long Housing Improvement Officer
<p>Fees and Charges Review 2018-2019 To approve a number of fees and charges receivable by the Council.</p>	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Open	Councillor Andrew Johnson Cabinet Member for Resources	Rajesh Patel Senior Accounting Officer Tel: 01902 556913
<p>Education catering and cleaning review To review the charging mechanism to schools reflecting the increased competition from external companies.</p>	All Wards	Cabinet (Resources) Panel 3 Oct 2017	Fully Exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Chris East Head of Service - Facilities
<p>To approve the People Directorate Commissioning Strategy To approve the post-consultation People Directorate Commissioning Strategy.</p>	All Wards	Cabinet 18 Oct 2017	Open	Councillor Sandra Samuels OBE Cabinet Member for Adults	Paul Smith Head of Commissioning - Older People

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Bilston Centre Regeneration To approve a framework for the ongoing regeneration of Bilston Town Centre.	Bilston East; Bilston North; Ettingshall	Cabinet 29 Nov 2017	Open	Councillor John C Reynolds Cabinet Member for City Economy	Kevin Moore Regeneration Manager Tel: 01902 555570